**Steps for logging into the electronic exams**

-you should have an ID number (**mandatory item** )

-attend on time of the exam (administrative building second floor )

-you will be scheduled in one of the three exam lounges

-when you sit on the computer (turn on computer if it is turned off) then press (Microsoft edge)

-write on the URL the ID number of the server

\* (if you are sitting in the small room or the large room on the right side the ID is (192.168.255.193/moodle)

\*(If you are sitting in the room on the left side the ID number is ( 192.168.255.197/moodle)

-choose the exam from the displayed and press on it

-you will find the exam divided into (mid module -end module MCQ - ospe -SAQS)

-press on the first exam

-write your ID number in the user name and again in the password

-launch safe exam browser – then press yes

-write your ID number again in the user name and in the password

-attempt quiz

-stay on the password of the exam to have it and begin the exam